

## Community Service Funding from the Rotary Club of Appleton

The Rotary Club of Appleton is pleased to make available grants from *Rotary Shines*, our major spring fundraiser, and from the Community Service Fund. Grants from the Community Service Fund will total \$2939 this year. *Rotary Shines* funds are estimated at \$10,000 but will vary depending on the success of our 2012 fundraiser. You are encouraged to apply for either source of funding, or both.

Both grants support local community needs, and may provide members of the Rotary Club of Appleton with volunteer opportunities. Our Rotary Club has over 200 members with diverse backgrounds and talents.

Attached is a grant request form that must be completed and returned to the Community Service Fund Committee Chair along (maximum two pages of responses).

The following guidelines will help you determine if you qualify for funding from these sources:

- Grants will be given to organizations designated as 501c(3).
- The project must serve/benefit residents of the Appleton area.
- Capital Projects (“bricks and mortar”) will not be funded.
- Annual campaigns will not be funded.
- Funds may serve as seed money for projects.
- Funds will be committed for only one year at a time, but may be awarded up to three consecutive years.
- Please do not request funds for ongoing operational expenses.

Requests for both grants must be received by October 14, 2011. Rotary’s Community Service Committee will determine recommendations for recipients of both grants at one meeting.

Requests must be submitted on the “Rotary Request for Funding Form.” The signature of the agency director and board chair is required on the Request for Funding Form.

The completed and signed form should be mailed or emailed to:

Janice Quinlan  
Rotary Club of Appleton Community Service Committee Chair  
225 North Oneida Street  
Appleton, WI 54911  
Email: [barbara.koster@boldt.com](mailto:barbara.koster@boldt.com) (use this subject line: Rotary Community Service Grant)

Please note that our requests for funding will exceed funds available. If you are turned down in one grant cycle you can re-apply.

If you are selected for either grant, we ask you to recognize the Rotary Club of Appleton in your project communications and promotions.

Questions? Please contact Janice Quinlan at 920-832-3931 or [jquinlan@friendsofappletonlibrary.org](mailto:jquinlan@friendsofappletonlibrary.org)

*Thank you for your interest in our grant program.*

# Request for Funding Form Rotary Club of Appleton

**Due Date: October 14, 2011**

(Please limit your responses to two pages maximum.)

- **Organization Name:**
- **Organization has 501c3 Tax Exempt Status: \_\_\_Yes \_\_\_No**
- **Name and title of person requesting funds:**
- **Address:**
- **Phone:**
- **Email:**
- **Amount Requested:**
  - from Rotary Shines (about \$10,000)**
  - from Rotary Community Service Fund (\$2939)**
  - either**
- Briefly describe your organization (mission, history, etc.)
- Describe the project for which the funds are being sought.
- Who will benefit from the project?
- How does this project fill a need that exists in the community?
- How will this project improve the quality of life of Appleton-area residents? What are the program outcomes? What are you hoping to achieve?
- Does this program enhance our community's diversity and/or multicultural efforts?
- What is the total budget for this project?
- What other sources of funding do you have for this project?
- What is your organization's annual budget?
- Detail any opportunities for Rotary Club volunteer involvement in your project, either on an ongoing or short-term basis.

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Director of Agency

Date

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Agency Board Chair

Date